



# New South Wales Amateur Pistol Association Inc.

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All Club Secretaries  
Please forward on to all members

## **Re: Minimum Identification Requirements for Birth Certificate**

Dear Member

After reading all available information on line about renewing all NSW licenses and taking into account the necessity of having a passport or birth certificate, I decided to do a dummy run for myself to get a birth certificate.

Due to anomalies with requirements specified on line, I called service NSW and was told different requirements by a very nice lady who commented that “the requirements on line were poorly written”.

After attending my local Service NSW office and after filling out the appropriate form was summonsed to a service desk and was asked for my driver’s license, my Medicare Card and a key or credit card. This is all that is required to obtain your Birth Certificate, which is all you will require to renew any NSW license including Driver or Firearms.

We strongly recommend that unless you can find your birth certificate or Passport, that you attend a Service NSW Office while you have time and apply for a copy of your Birth certificate (2 to 4 weeks wait) and put it in you Pistol safe so that you are ready to apply for your renewal. You can legally renew a driver’s license after allowing it to lapse for up to 5 years after expiry, but if you are 1 day late with a firearm license, then watch out.

I have written this to be assistance to our older members who may have to go through significant stress to be able to renew their licenses.

Once you have a copy of your Birth certificate, your driver’s license and Medicare card should be all you require to renew any license.

Kindest Regards

**Brian Cheers**  
NSWAPA Sport Administrator